



Regular Board Meeting Minutes

Thursday, April 22, 2021, 5:00 p.m.

I. CALL TO ORDER: The Board President called the meeting to order at 5:03 PM

II. ROLL CALL:

Board Members: Danelle Fisher, Mary McCullough, Vicki Graf, Matthew Swanlund, Karina Fedasz, Suzanne Madison Goldstein, Miles Remer, Ben Tysch

Staff/Guests: Shawna Draxton, Jennie Brook, Janine Bielski, Mike Johnston, Susan Kim

Absent: None

III. ITEMS FOR BOARD INFORMATION AND/OR DISCUSSION, INCLUDING COMMITTEE AND SCHOOL LEADERSHIP REPORTS

Item #1:	Executive Director's Special Report on COVID-19/Return to Campus/Distance Learning Plan and Implementation
Description:	(a) Update on Distance Learning and Return to Campus Launch (b) Food delivery/lunch program (c) Subgroup service delivery (d) Governance and board meetings (e) Employees and vendors (f) Graduation requirements (g) Attendance and Engagement Tracking (h) Learning Continuity and Attendance Plan
Purpose:	Information and Discussion
Presented By:	Dr. Shawna Draxton
Materials:	To Be Distributed
Est. Time:	Rachel Woodward -- powerpoint presentation re TTC (proposed transition program). Board members asked questions regarding other programs, funding etc. Dr. Draxton shared her updated COVID report.

Item #2:	Executive Director Monthly Report
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Description:	(i) Academic Achievement Report (j) School Climate and Culture (k) Human Capital
Purpose:	Information and Discussion
Presented By:	Dr. Shawna Draxton
Materials:	To Be Distributed
Est. Time:	10 min

Item #3:	Finance Updates
Description:	Review of monthly financials and current/projected budget updates
Purpose:	Board Informative
Presented By:	Miles Remer/ExED
Materials:	To Be Distributed
Est. Time:	Forecasting net income around \$300K. Slight adjustment from prior forecast. Cash/net income good; some potential deferrals. Net income of \$700K Looking at next year, state has proposed eliminating deferrals. COLA increase for next year. Covid-related funding will be forthcoming, the biggest bucket yet and with the least restrictions -- avail for 3 years. \$550K one time funding in this year's forecast, \$2m in future years. Rev must be booked to correspond with expenses. Prelim budget for 21-22: focus on enrollment. COVID related expenses likely just for next year. One time federal funding can be spread over a few years. Enrollment of 1315 in out years necessary to be sustainable. Need to add 200 students between 22 and 24.

Item #4:	Legislative and General Updates/Brown Act Training
Description:	Review of legal and legislative updates impacting charter governance (if any).
Est. Time:	None

Item #5:	Development/WISHForward Updates
Description:	Review of development team's work and fundraising/planning re same
Minutes:	Karina provided highlights from the report already in the board folders. Several committee meetings have taken place. High level strategic plan in the works that will align with WISH. Funding for dev/comms director

Item #6:	Curriculum Update
Description:	Report from Curriculum Committee
Purpose:	Board Informative
Presented By:	Dr. Vicki Graf
Materials:	N/A
Est. Time	No updates. Will be meeting before next bd meeting.

Item #7:	CA School Dashboard Indicators
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Description:	Discuss CA Dashboard items in yellow or below
Est. Time	No change in indicators at this time.

Item #8:	EL Outreach Update
Description:	Outcomes of past outreach/new strategies to be implemented
Purpose:	Oversight
Presented By:	Dr. Shawna Draxton
Materials:	See Executive Director’s monthly report
Minutes	Gates Grant 2 will have translation costs for

Item #9:	Board Development and Recruitment
Description:	Update
Est. Time:	No update.

Item #10:	Form 700 Update
Description:	Review and Update
Minutes:	No updates. All forms have been submitted in compliance with requirements

IV. ITEMS FOR BOARD ACTION

A. CONSENT ACTION ITEMS: Items for action below assigned by the Board at the meeting to be adopted by a single vote. Any item may be pulled off of consent for further discussion by any Board Member at any time before action is taken.

Item #1:	Approval of Board Minutes from March 11, 2021 (written and audio)
Description:	Review and approve March 11, 2021 meeting minutes
Purpose:	Vote
Presented By:	Suzanne Madison Goldstein
Materials:	March Meeting Minutes
Est. Time:	2 min

Item #2:	2021-22 Instructional Minutes and Revised School Calendars
Description:	Proposed and revised calendars
Purpose:	Board Review and Approval Required
Presented By:	Dr. Shawna Draxton/Jennie Brook
Materials:	In Board Folder
Est. Time	5 min

Item #3:	Complete and submit IRS Form 990
Description:	The IRS Form 990 is the annual information return filed by most non-profit charter schools. The IRS Form 990 includes a Governance, Management and Disclosure section.
Purpose:	Board Review and Approval Required
Presented By:	Miles Remer/Mike Johnston

Materials:	In Board Folder
Est. Time	2 min

The board president noted that Item 3 is not ready for board approval. As to Items 1 and 2, Suzanne moved to approve the consent agenda; Karina Fedasz seconded. Roll call vote as follows:

Dr. Danelle Fisher, <i>President</i>	Y	Suzanne Madison Goldstein, <i>Vice President & Secretary</i>	Y
Dr. Vicki Graf	Y	Dr. Mary McCullough	Y
Matthew Swanlund	Y	Benjamin Tysch	Y
Karina Fedasz	Y	Miles Remer, <i>Treasurer</i>	Y

B. ACTION ITEMS:

Item #1:	Resolution Regarding Amended Volunteer Policy
Description:	Resolution adopting amendments to current Volunteer Policy to clarify expectations
Purpose:	Discussion and vote
Presented By:	Suzanne Madison Goldstein
Materials:	In Board Folder
Est. Time	5 min

Tabled

Item #2:	2020-2021 Vendor Contracts
Description:	Review proposed agreements - IDH Labs (COVID Testing)
Purpose:	Discussion and vote
Presented By:	Suzanne Madison Goldstein
Materials:	In Board Folder
Est. Time	5 min

Dr. Draxton began with discussion of issues with the current vendor and need to have a backup solution should a change be necessary. Suzanne moved to approve this agreement or one with substantially similar business terms should it be necessary; seconded. Roll call vote as follows:

Dr. Danelle Fisher, <i>President</i>	Y	Suzanne Madison Goldstein, <i>Vice President & Secretary</i>	Y
Dr. Vicki Graf	Y	Dr. Mary McCullough	Y
Matthew Swanlund	Y	Benjamin Tysch	Y
Karina Fedasz	Y	Miles Remer, <i>Treasurer</i>	Y

Item #3:	Material Revision re WCS Enrollment Increase
Description:	Authorization to Executive Admin Staff to Commence Process for and Submit Material Revision re WCS Enrollment Increase
Purpose:	Discussion and vote
Presented By:	Dr. Shawna Draxton/Danelle Fisher
Materials:	in Board Folder
Est. Time	5 min

Discussion of need for material revision re enrollment and also discussion of additional material revision components. Miles moved to approve submission of material revision re enrollment increase at WCS and to agree to approve via email the remaining subparts for WCS and WAHS: 1) Distance learning/IS, and 2) revisiting the lottery preference for SWD -- Mod to Severe; and Matthew seconded. Roll call vote as follows:

Dr. Danelle Fisher, <i>President</i>	Y	Suzanne Madison Goldstein, <i>Vice President & Secretary</i>	Y
Dr. Vicki Graf	Y	Dr. Mary McCullough	Y
Matthew Swanlund	Y	Benjamin Tysch	Y
Karina Fedasz	Ab	Miles Remer, <i>Treasurer</i>	Y

VI. PUBLIC COMMENT

VII. CLOSED SESSION ITEMS:

Item #1:	Pending Litigation and/or Conference with Legal Counsel
Description:	<u>Purpose and Authority:</u> <u>Three pending cases; conference with legal counsel –</u> Closed session subject to: <ul style="list-style-type: none"> • California Government Code section 54956.9(d)(2) • California Government Code section 54956.9(d)(4) • California Government Code section 54956.9(e)(2) • California Government Code section 54956.9(e)(5)
Purpose:	Information and Discussion of Pending Litigation and/or Conference with Legal Counsel; authorization of settlement authority
Presented By:	Suzanne Madison Goldstein with Jason Rudolph/YMC
Materials:	N/A
Est. Time	5 min

The Board went into closed session at 6:26 pm pursuant to the code sections identified above. Jason Rudolph at YMC joined at 6:27.

Item #2:	Pending Litigation and/or Conference with Legal Counsel
Description:	See Item No. 1 immediately above
Purpose:	Ratification of previously approved settlement agreement in Due Process matter
Presented By:	Suzanne Madison Goldstein with Jason Rudolph/YMC
Materials:	N/A
Est. Time	5 min

The Board President resumed open session at 6:48 PM and reported as follows:

Board ratified settlement agreement in OAH Case No. 2019060973 with the following vote:

Dr. Danelle Fisher, <i>President</i>	Y	Suzanne Madison Goldstein, <i>Vice President & Secretary</i>	Y
Dr. Vicki Graf	Y	Dr. Mary McCullough	Y
Matthew Swanlund	Y	Benjamin Tysch	Y
Karina Fedasz	Y	Miles Remer, <i>Treasurer</i>	Y

VIII. ADJOURNMENT:

The Board President adjourned the meeting at 6:50 p.m.